

Elko Television District

Board Meeting Minutes, January 12th, 2023
6:00 p.m. at the Elko County Court House

Board Members:

Present: Steve Guitar, Kent LeBarts, Charles Schaer, and Dale Lotspeich

Absent: Rick Jimenez

Others Present: Cenni Jimenez representing Premier Wireless, Paden Hilyard representing Eagle Communications, and Marisa Reeves representing McMullen, McPhee & Co., LLC.

Proceedings

Meeting called to order at 5:58 p.m. by Steve Guitar

Public Comment: None

Appointment of Board Positions as Chairman, Vice-Chairman, and Treasurer

The Chairman will remain as Steve Guitar and the Vice-Chairman will remain as Rick Jimenez. Dale Lotspeich moved to elect Kent LeBarts as Treasurer. Charles Schaer seconded the motion; the vote was unanimous.

Approval of the Minutes December 8th, 2022 Regular Meeting

Dale Lotspeich moved to accept the minutes from the December 8th, 2022 meeting as written. Kent LeBarts seconded the motion; the vote was unanimous.

Approval of the Treasurer's Report

A CD matured in the Raymond James account. Steve just had it rolled back in. Charles Schaer moved to accept the Treasurer's report as written. Dale Lotspeich seconded the motion; the vote was unanimous.

Approval & Ratification of Outstanding Bills for payment

Kent LeBarts read aloud the outstanding and ratified bills. Charles Schaer moved to accept the outstanding and ratified bills as read. Dale Lotspeich seconded the motion; the vote was unanimous.

Review and Possible Approval of Updates to Contracts

Verizon Wireless Contract Revisions

Cenni is working on mapping the tower. He has been communicating about pricing with Verizon. Verizon did agree that the tower loading should be below 100% on the structural analysis and they didn't mind the board using their own engineers.

Eureka County TV District MOU

They are still waiting for the equipment to be installed this spring

CC Communications Leasing Space at Fiber Hut

Cenni hasn't heard anything since he sent the proposal. They have showed interest in building a site in Ryndon and South Fork area.

AT&T Contract Revisions and Anthem Broadband Leasing Conduit Space For Fiber

No new updates.

Discussion and Possible Action Regarding Rise Broadband Unauthorized Equipment, Site Access and Adding New Equipment on Grindstone

Paden managed to get in contact with someone in the leasing staff. They would like to keep the equipment there. The cost should be \$400/year for that equipment. The board asked Marisa to bill from May 26, 2021 through December, 2022.

Discussion and Possible Approval of Setting a Course of Action When Installation Standards Aren't Met

Cenni stated since they are breaching the contract the board could technically physically turn their power off.

Dale motioned that a certified letter should be sent, and the customer given 15 calendar days to respond. Then from their response they will have 30 days to make correction action. If lead times are presented, they will be given 15 days after the lead time to install. If corrective action is not completed within 30 days, the board will authorize Cenni to complete the actions and the customer will be billed for the cost. All Equipment and access cards will be shut off if no response in 15 days. If it is a trespasser, the board will authorize Paden to remove the equipment immediately. Kent LeBarts seconded the motion; the vote was unanimous.

**Discussion, Updates, and Possible Action on Installation Inspections for the Following Tenants:
*SkyFiber and City of Elko Fire***

Both of these have been taken care of

Discussion and Possible Approval of Removing 6' ETVD Dish on Grindstone

This won't happen until spring time.

Discussion of Upcoming NTA Convention

This will be held in Oklahoma City

Review and Approval of Audit for Fiscal Year Ended June 30, 2022

Marisa reported on the impact of the implementation of the Government Accounting Standards Board Statement No. 87, leases. Kent LeBarts motioned to approve the audit for the fiscal year ended June 30, 2022. Dale Lotspeich seconded the motion; the vote was unanimous.

Discussion and Possible Approval of Policy Documents Now Required For the NV Broadcasters Grant by the State of Nevada

Charles Schaer motioned to approve the Policy Documents as presented. Kent LeBarts seconded the motion; the vote was unanimous.

Discussion and Possible Approval of Upgrading the Emergency Phone for All Sites

Paden stated that the emergency phones don't work with the new network. He doesn't have a quote but estimated the cost will be about \$150 per phone. Steve said to just get them. He told paid that if the cost is less than \$1,500 to just send him an email and he'll approve it or not.

Repair Service Report and Site Updates

Reno has been having problems. The channels go in and out due to weather and power loss. KOLO has been having issues as well. Humboldt county is working on getting new equipment at the head end. Ryndon antennas were delivered last week. Paden said he has scheduled to swap them out this coming Thursday. Charles will post a notice out in Ryndon. The Lamoille summit generator batter was acting up so Paden cleaned it up and got it back to working. He is going to be swapping it out with a new battery when he goes up there again. The power monitoring equipment is ordered and should ship in February. There was no power loss on Grindstone even though NV Energy put out a notice about possible power outages.

Discussion and Possible Approval of Current and Future Capital Projects as Follows but Not Limited To:

Servicing Adobe Summit Area

Steve asked if we have any license, frequencies or channels to even start building a site. Paden will try to get authorization from the FCC. If they install a directional antenna, he could duplicate the Ryndon stations. He would prefer Peavey, however, because it's UHF. Steve said a filing window is supposed to be opening up soon and we should get some more licenses. The FCC changed their rules and now site accuracy must be within 1 second or about 20 feet now.

Updates on New Ryndon Tower & Generator and Updates on New Peavey Generator

No new updates.

Discussion and Possible Approval of Purchasing an IP Stream Device to Connect in Partnership with Eureka to Fiber from Reno

Paden has been discussing with Humboldt County a doing a flat out phase project with the end result abandoning the switch. Humboldt won't be able to purchase at the same time as the TV District, so there might not be a big of a discount. It was going to cost about \$40,000. But it would cut the fiber costs in less than half. The long-term goal is to abandon the switch all together and get two connections to PBS and slip between the two counties. Dale would like Paden to draw up a plan, possibly in an excel spreadsheet, comparing our current costs to the potential costs if we went this route.

Discussion and Possible Approval of a Link from Lamoille to Peavey for TV Channel or Security Use Including, But Not Limited to, Building a District Owned Site in Deeth

Paden talked with Scott and he thinks the TV District could get on the fiber, but they just need to recognize the TV District as a government entity. The board asked Marisa to get a letter from Amanda Osborn stating that the Elko TV District is a government entity.

Old Business: None

New Business: None

Public Comment: None

Being no further business, the meeting was adjourned at 6:46 p.m.

The next regular meeting will be held on February 14th, 2023.