

## **Elko Television District**

Board Meeting Minutes, September 12<sup>th</sup>, 2024  
6:00 p.m. at the Elko County Court House

### **Board Members:**

Present: Steve Guitar, Kent LeBarts, Rick Jimenez, Dale Lotspeich, and Charles Schaer

Absent:

**Others Present:** Paden Hilyard representing Eagle Communications, Cenni Jimenez representing Premier Wireless, and Marisa Reeves representing McMullen, McPhee & Co., LLC

### **Proceedings**

Meeting called to order at 6:00 p.m. by Steve Guitar

**Public Comment:** None

### **Approval of the Minutes August 1st, 2024 Meeting**

Rick Jimenez moved to accept the minutes from the August 1st, 2024 meeting. Charles Schaer seconded the motion; the vote was unanimous.

### **Approval of the Treasurer's Report**

Charles Schaer moved to accept the Treasurer's report as written. Rick Jimenez seconded the motion; the vote was unanimous.

### **Approval & Ratification of Outstanding Bills for payment**

Kent LeBarts read aloud the outstanding and ratified bills. Rick Jimenez moved to accept the outstanding and ratified bills as read. Dale Lotspeich seconded the motion; the vote was unanimous.

### **Review and Possible Approval of Updates to Contracts**

Marisa reminded the board that Elko Broadcasting has not paid since last November. Steve said to give Tyler 7 days to respond and send a payment otherwise his equipment will be shut off.

***Eureka County TV District MOU, CC Communications Leasing Space at Fiber Hut, EIP New Contract, NDOT Leasing Space in Peavey Building #2, and Elko Fire District Possibly Leasing Space on TV District Sites***

Tabled until next meeting.

***Contract Renewals for the Following: Albino Ortega, Elko County School District, Nevada Gold Mines, Skyfiber Video, Wells Rural Electric, White Cloud***

Marisa reminded Paden that she needs the equipment lists for the renewal contracts

### **Updates and Possible Action Regarding Verizon Wireless and AT&T Contract Changes and Tower Modifications on Grindstone and All Matters Related Thereto**

Verizon wants to add more equipment on Lamoille. Paden would advise putting them at 90 feet. Steve said to give them between 90 to 100 feet.

### **Discussion and Possible Approval of Quote for Building a New Tower on Grindstone**

Cenni said the hole will be dug by the end of the day tomorrow. The tower will show up on Tuesday and they will keep it at the bottom of the hill until it's ready for construction. The rebar will be in by the end of next week. Cenni reminded the board that the rebar may get ruined if the concrete isn't poured before winter. It will cost about \$250,000 for the concrete.

### **Discussion and Possible Action Regarding Site Inspections**

The only major issue is on Grindstone with live power laying across the ground.

### **Repair Service Report and Site Updates**

Steve said there has been a huge effect from the Reno outage. As of 2:30pm today the missing channels are slowly coming back.

Paden talked with a guy with the FCC and said one of the Reno channels is the satellite uplink for Dish or Direct TC. It might be good to get the TV District link moved up to that location. NDOT is working on their equipment in Peavey Building #2. They should have an inspection at the beginning of October. Lamoille Summit and Ryndon are happy. There was not a safety climb for cables in Ryndon. Paden ordered some for each stie. He will try to affix the TV District logo on it.

### **Discussion and Possible Action Regarding Adopting a Procurement Policy for Large Projects**

Nancy Porter gave us a legal opinion that if a subcontractor was hired under a contract, the TV District could use that person on a time and materials basis. In scanning the Elko County Procurement Policy there is a concern. Have any state laws been violated regarding projects, such as the Davis Bacon Act? Should the TV District adopt the county's policy? By having a legal opinion and acting on it, some liability is reduced.

Charles asked this item to be added to the agenda because the quotes we have been receiving do not have enough detail. Charles said in Federal law anything above \$5,000 must have two quotes and anything above \$15,000 must have 3 quotes. Anything above \$50,000 must be put out to bid and have a contract. Everything must be listed, including bolts purchased, total hours, and rate per hour. Charles will vote against any one-liner quotes. He wants to see receipts as well.

Dale doesn't like the idea of a typed policy that straps the hands. Steve feels going forward quotes should be more itemized. Cenni stated he has no problem providing more detail. He can even list man hours. He can list time and materials instead, but he won't say which one will be cheaper. Dale stated the TV District has not violated any State ethical requirements. Paden added that State contracts require receipts to be submitted above a certain dollar amount.

The board asked Marisa to get with Nancy to make sure the TV District hasn't violated any laws and see if it would be good to adopt the same Procurement Policy as the County or something similar.

### **Discussion and Possible Action Regarding Board Member Positions Beginning January 1, 2025**

Dale thinks a new chairman for January should be chosen at the November meeting.

**Discussion, Updates, Possible Approval and Creating a Priority List of Current and Future Capital Projects as Follows but Not Limited To:**

*New Site on Top of Elko Snowbowl, Building a New Tower on Grindstone, Updating TV District Equipment on Various Sites, Creating a Power Policy, Link from Lamoille to Peavey for TV Channel or Security Use, Updates on IP Stream Device to Connect to Fiber, Updates on Replacing Fence at Peavey, Updates on Purchasing Sitemaster, and Possible Capital Projects: Fix Lighting at Pequops, Pour concrete at Paradise Dr to Control Weeds,*  
Tabled until next meeting.

**Discussion and Possible Action Regarding Moving Old Ryndon Building to Spring Creek Middle School**  
Remove from the Agenda.

**Discussion and Possible Action Regarding Public Safety and Communication on TV District Sites**  
Remove from the Agenda.

**Discussion and Possible Action Regarding the Creation of a Local Public Access Channel for Elko County**  
Remove from the Agenda.

**Old Business:** None

**New Business:** Paden said Radio 74 reached out and asked if they could be put on the agenda to get a special rate for their equipment on Grindstone. They are looking at alternative locations. They also might move to a lower-level site on Adobe Hills. They would also like to raise the frequency power. Paden did tell him Lamoille Summit was also an option, but if he leaves Grindstone, he will lose Carlin.

Paden officially cancelled White Cloud service. It will be effective at the end of this month since they had to have 30 days notice.

**Public Comment:** None

**Being no further business, the meeting was adjourned at 6:51 p.m.**

**The next regular meeting will be held on October 10th, 2024.**