

Elko Television District

Board Meeting Minutes, December 5th, 2024

6:00 p.m. at the Elko County Court House

Board Members:

Present: Steve Guitar, Kent LeBarts, Charles Schaer, and Rick Jimenez, and Dale Lotspeich by phone

Absent:

Others Present: Cenni Jimenez representing Premier Wireless, Brian Riley representing himself, and Marisa Reeves representing McMullen, McPhee & Co., LLC

Proceedings

Meeting called to order at 6:00 p.m. by Steve Guitar

Public Comment: None

Approval of the Minutes November 7th, 2024 Meeting

Kent LeBarts moved to accept the minutes from the November 7th, 2024 meeting. Rick Jimenez seconded the motion; the vote was unanimous.

Approval of the Treasurer's Report

Kent LeBarts moved to accept the Treasurer's report as written. Rick Jimenez seconded the motion; the vote was unanimous.

Dale Lotspeich was disconnected from the phone and did not re-join the meeting.

Approval & Ratification of Outstanding Bills for payment

Kent LeBarts read aloud the outstanding and ratified bills. Steve said the board would like to see an itemized billing for the \$150,000 that was paid to Premier Wireless that summer. Charles Schaer moved to accept the outstanding and ratified bills as read. Kent LeBarts seconded the motion; the vote was unanimous.

Discussion and Possible Action Regarding Building A New Tower On Grindstone

Cenni said Monday they will be doing the trenching. The foundation and raceway between the two towers are done. Until Paden receives the Sankosha Cenni cannot move forward with the project.

Review and Possible Approval of Updates to Contracts

Verizon Wireless Lamoille & Grindstone Modifications

Cenni stated Verizon is still moving from the old to the new tower on Lamoille

AT&T Grindstone Modifications, Eureka County TV District MOU, NDOT Updating Peavey Contract, CC Communications Leasing Space at Fiber Hut, EIP New Contract, and Elko Fire District Possibly Leasing Space on TV District Sites, Contract Renewals for the Following: Albino Ortega, Elko County School District, Nevada Gold Mines, Skyfiber Video, Wells Rural Electric, White Cloud

Tabled until next meeting.

Reminder To Fill Out Contribution and Expense Reports

Steve reminded the board to fill out their reports.

Discussion and Possible Action Regarding an Equipment Shut-Off Policy

A certified letter should be sent once for 60+ day overdue accounts letting them know that at 90 days their equipment will be shut off. After this happens three times, the contract will be terminated, and a new contract will need to be drafted and signed for the lessee to continue to lease the premises.

Discussion and Possible Action Regarding Adopting a Procurement Policy for Large Projects

There still has been nothing from Nancy. Tabled until next meeting.

Discussion, Updates, and Possible Approval of Current and Future Capital Projects as Follows but Not Limited To:

Pour concrete at Paradise Dr to Control Weeds, New Site on Top of Elko Snowbowl, Building a New Tower on Grindstone, Updating TV District Equipment on Various Sites, Creating a Power Policy, Link from Lamoille to Peavey for TV Channel or Security Use, Updates on IP Stream Device to Connect to Fiber, Updates on Replacing Fence at Peavey, Updates on Purchasing Sitemaster, and Fix Lighting at Pequops,

Steve feels once the snowbowl project begins it should be put out to bid. Tabled until next meeting.

Discussion and Possible Approval of Upgrading the Transmitter Equipment at Ryndon

Tabled until next meeting.

Discussion and Possible Action Regarding Capital Project Planning and Review

Tabled until next meeting.

Repair Service Report and Site Updates

Tabled until next meeting.

Old Business: Charles received a phone call from a citizen during the issues with fiber cuts in Reno. There are people who aren't technically savvy. The individual stated that they thought Paden would turn the test signal on the weekend on purpose. Charles told the citizen Paden was not doing it on purpose and that it is a trouble-shooting tool and it is not able to be turned off.

The citizen also asked about the programming change with KTVN. Charles told him he could change the channel or contact the network. The citizen feels the TV board should go after the network for changing things. The person again assumed that Paden went in and purposefully changed the channels. The individual requested that it be brought before the board. The person wants the board to send a letter to KTVN saying the board didn't like the channel changes. Steve said the board won't be doing that. Steve has also received phone calls from people upset about the channel changes.

Rick thinks we need to be more proactive in posting about upcoming changes. Steve said he will continue to head up the Facebook page if the board would like him to for a little bit. Kent said it comes

down to education, they don't understand what we do. We need to explain to people that we don't have control. Steve said the best thing we can do is tell them to go to the TV provider's website to find their contact information and reach out. Steve will post something about this on the Facebook page.

New Business: Charles will be resigning from the board. His father is not in good health, and he is the only one available to take care of him. January will be his last meeting. Marisa will need to put something in the paper about the available position.

Public Comment: None

Being no further business, the meeting was adjourned at 6:31 p.m.

The next regular meeting will be held on January 9th, 2025.