

Elko Television District
Board Meeting Minutes, May 28, 2025
6:00 p.m. at the Elko County Court House

Board Members:

Present: Dale Lotspeich, Kent LeBarts, Brian Riley, Raymond Mowrey and Misty Atkins

Absent:

Others Present: Marisa Reeves representing McMullen, McPhee & Co., LLC

Proceedings

Meeting called to order at 6:00 p.m. by Dale Lotspeich.

Public Comment: None

Comments From the Chairman

Raymond and Dale met with Jon Karr last week. Jon agrees with having an interlocal agreement and likes the thought of the name change. Dale will draft the first copy of the inter-local agreement and then will send it to the county and fire board for review.

Discussion, Updates, and Possible Approval of Current and Future Capital Projects

Kent and Dale put together a rough 5-year capital plan. Misty Atkins moved to adjust the 5-year Capital Plan to reflect the final approved budgets' Capital Expenses of \$800,000. Kent LeBarts seconded the motion; the vote was unanimous.

Discussion and Possible Approval of Infrastructure and Communications Coordinator Job Description

Dale went over the qualifications for an employee. He assumes the employee will be able to communicate electronically. The employee will be a liaison with other technical persons and contractors. Then the board members can remain in the role of policymakers. Since the employee will be part-time, they will not qualify for PERSE. Dale asked to add the statement "Other duties as assigned" under job requirements. Brian Riley moved to approve the Infrastructure and Communications Coordinator Job Description. Kent LeBarts seconded the motion; the vote was unanimous.

Discussion and Possible Authorization of Chairman to Post the Infrastructure and Communications Coordinator Job Description and Potentially Hire an Employee Prior to July 1, 2025

Dale and Kent will set up interviews of the candidates. The job description will be posted in the paper, the county website, the TV District website, and on social media. The TV District will need to get Workers' Compensation. Brian Riley moved to authorize the Chairman to post the Infrastructure and Communications Coordinator Job Description and potentially hire an employee before July 1, 2025. Raymond Mowrey seconded the motion; the vote was unanimous.

Discussion and Approval of Final Budget for Fiscal Year 2025-2026

Marisa noted the changes made on the final Budget due to the adjusted Capital Projects amount and costs associated with hiring an employee. Brian Riley moved to approve the Final Budget for the Fiscal Year 2025-2026. Raymond Mowrey seconded the motion; the vote was unanimous.

Public Comment: Brian asked about doing tours of TV District sites. Marisa will collect potential dates from the new board members. It would be best to limit the site visits to Lamoille, Airport, and Ryndon. For trips to Grindstone or Peavey, it is best to set up a separate time with Kent or Dale.

Being no further business, the meeting was adjourned at 7:36 p.m.

The next regular meeting will be held on May 8th, 2025.