

Elko Television District

Board Meeting Minutes, January 22nd, 2026
6:00 p.m. at the Elko County Courthouse

Board Members:

Present: Dale Lotspeich, Kent LeBarts, Raymond Mowrey, Brian Riley, and Misty Atkins

Absent:

Others Present: Mike Murphy representing Diversified Consulting Services, Paden Hilyard representing Eagle Communications, Ken Wiley and Marisa Reeves as employees of Elko TV District

Proceedings

Meeting called to order at 5:03 p.m. by Dale Lotspeich

Public Comment: None

Review and Approval of Fiscal Year 2025 Audit

Marisa reported there were no findings. Kent LeBarts moved to approve the Fiscal Year 2025 Audit. Brian Riley seconded the motion; the vote was unanimous.

Discussion and Approval of Removing Steve Guitar, Rick Jimenez, and Charles Schaer and Adding Brian Riley, Raymond Mowrey, and Misty Atkins As Signers on the Nevada Bank and Trust Account

Marisa noted that the older board members have not yet been removed from the bank account nor have the new board members been added. She realized this when she went to start the process of adding herself to the account. Kent LeBarts moved to remove Steve Guitar, Rick Jimenez, and Charles Schaer and adding Brian Riley, Raymond Mowrey, and Misty Atkins as signers on the Nevada Bank and Trust account. Brian Riley seconded the motion; the vote was unanimous.

Discussion and Possible Approval of Budgets for the Current and Future Fiscal Years

Marisa presented a detailed budget worksheet to the board showing income and expenses estimated for the current fiscal year and calculations used for budget income and expenses for the next fiscal year. The board discussed the potential of hiring an engineer employee in the next fiscal year, including PERS retirement and health insurance. There was a \$100,000 contingency placeholder set for unforeseen expenses and a possible \$5,000 scholarship in the next fiscal year.

The board also reviewed and adjusted the 5-year Capital plan, adding additional capital projects with unknown costs for 3 to 5 years down the road, including trenching fiber from the Dispatch Center to the Fiber hut and installing a dedicated ground wire on Grindstone. Paden noted that the HVAC systems at all the sites need to be addressed as soon as possible. The refrigerant is no longer supported. The board will need to decide to upgrade or purchase new HVAC equipment.

The board discussed increasing the minimum purchase amount for Capital Outlay greater than the current amount of \$5,000. Dale presented a purchasing Matrix, allowing for less expensive items to be purchased with a supervisory approval, but more expensive items to need full board approval. Paden suggested a max of \$25,000 to need Supervisory approval. Mike stated that DCS has the same limit for

supervisory approval, so he recommends that amount. Ray suggested adding a Committee Approval for the purchases over \$10,000 but less than \$50,000.

Ray and Misty did express some concerns with the budget, feeling the need to cut back on some of the spending. Tabled until the next meeting.

Discussion and Possible Approval of New Business Phone Service/Application for Employees/Board Members Utilizing Call Routing

Marisa suggested to the board to get a phone number specific to the Elko Television District so that personal cell phone numbers were not out in the public. Marisa noted that most of the auto attendant services were about \$25 a month, however some had additional fees on top of that per line or user. Brian moved to get a business phone number for the Elko Television District. Kent LeBarts seconded the motion; the vote was unanimous.

Discussion and Possible Action Regarding Future Communications Shelter at Grindstone That Includes Concrete Pad, Power, Ice Tray System

Kent LeBarts moved to continue with the project of a future communications shelter, concrete pad, power and ice tray system at Grindstone. Brian Riley seconded the motion; the vote was unanimous.

Old Business: None

New Business: None

Public Comment: None

Being no further business, the meeting was adjourned at 7:02 p.m.

The next regular meeting will be held on February 12th, 2026.