

Elko Television District

Board Meeting Minutes, March 12th, 2026

6:00 p.m. at the Elko County Courthouse

Board Members:

Present: Dale Lotspeich, Kent LeBarts, Brian Riley, Raymond Mowrey and Misty Atkins

Absent:

Others Present: Mike Murphy representing Diversified Consulting Services, Pedro Ormaza representing himself, and Ken Wiley and Marisa Reeves as employees of Elko Television District

Proceedings

Meeting called to order at 6:00 p.m. by Dale Lotspeich

Public Comment: The board sang happy birthday to Kent.

Comments From the Chairman

Dale noted that Marisa is forwarding emails regarding training from Pool-Pact. The board is welcome to sign up for the training courses if they are interested.

Approval of the Minutes January 22nd and February 12th, 2026 Meetings

Misty Atkins moved to accept the minutes from the January 22nd and February 12th, 2026 meetings.

Kent LeBarts seconded the motion; the vote was unanimous.

Approval of the Treasurer's Report

Brian Riley moved to accept the Treasurer's report as written. Kent LeBarts seconded the motion; the vote was unanimous.

Approval & Ratification of Outstanding Bills for payment

Kent LeBarts read aloud the outstanding and ratified bills. Brian Riley moved to accept the outstanding and ratified bills as read. Raymond Mowrey seconded the motion; the vote was unanimous.

Repair Service Report and Site Updates by Ken

Ken relayed information regarding the visit to the Switch Data Center in Reno. There have been no fiber outages reported after the upgrade.

There is a customer who says he can't get TV stations in his room at the hotel in Wells. Other people at the hotel are receiving the channels. Eagle Communications originally installed the equipment. The Customer said he is going to sue the TV District since he can't get the channels. Ken is sending Paden to see if he can possibly fix the problem. The microwave at Peavey Hill needs to be checked but Paden is out of town.

Ken got the software for the LPTV licenses. Ken has been in communication with Paden who said he should be able to send in the applications for the licenses by March 19th. Marisa met with various board members for a budget workshop. Verizon wants to move equipment to the new Grindstone tower.

Ken, Dale, Brian & Paden went to Reno for various meetings with Lovelock High School, KTVN, KRXI and PBS Reno. Ken and Marisa are making progress on the NDOT lease amendment. Marisa drafted an updated Lease Rate Sheet. Ken and Marisa will need to get an amount for power on the contract. Dale noted that since cellular rates are based on the face of the tower, there should be a square footage rate. Also, since the customers are being provided a 20 amp circuit, they should just be charged for 20 amps even if they use less power.

Brian Riley moved to approve the Service Report as written. Kent LeBarts seconded the motion; the vote was unanimous.

On-Call Engineering Report – DCS, Mike Murphy

Mike is still waiting on the road report so they can get the road done for Grindstone.

They are making good progress on Ruby Vista. He is working on the HVAC, electrical, and getting innerduct put in from the outside into the property. The plot plan is done. They are getting documents ready for the paving. The fenced yard is much smaller than the actual leased area, so most likely the fence will be expanded. There has been talk about putting up a 40-foot free standing tower there. Paden estimated the cost to be about \$11,000 with installation, concrete and stacking the tower. They are trying to put anything that needs to be put in the ground at Ruby Vista right now to plan for the future, even if some of the things installed will never be used. It is cheaper to install conduit now than to try to dig it up later.

Brian Riley moved to approve the Engineering Report as reported. Kent LeBarts seconded the motion; the vote was unanimous.

Committee Reports

Budget Committee

Nothing to report.

Infrastructure Committee

Nothing to report.

Translator/Programming Committee

Dale mentioned that the meetings could have been held via Zoom, but it was better in person. Brian said the High School was just like a TV Studio. They did their own commercials and received their own funding. There were many students that went on to great things. The teacher, Shelly Nee, is retiring in 3 months. In 2016 Steve Guitar went down to the High School and she was proposing a state-wide program, Nevada Schools Television Network. A bunch of counties were to be involved, but the ball got dropped and it fell apart. Dale noted she started a LPTV station from scratch in a rural area. The TV District may not want to run a TV Station, but by providing a license, there may be someone that would want to run the station. When a license is purchased it must be 'live' within 3 years.

The group also talked to KTVN operation's manager and two other folks. Dale asked if it was necessary to have formal translator agreements with them, they all said no. Dale told them the TV District is looking for additional programming because customers want to see more programming from Nevada, not Utah. PBS and KTVN are the only stations not on fiber. If there is a way to get fiber from Elko to the

switch data center there would be a way to get more programming from KRXI. Ken stated they were impressed by how complex a system has been built in Elko and Eureka. Ken would like the website to link to the broadcaster's websites that we are translating.

Ken has never seen a switch data center like that before in his life. It is basically in a dark cool environment. Everything is recorded. The TV District has a half-a-lack of equipment. When you enter the backside where all the heat is vented out to, the temperature goes from 65 degrees to 95 degrees instantly.

Dale noted that board members can ask for a fleet car from the County for no charge for any travel we may need to do for the TV District. The county just asks that the car is cleaned and fueled up when it is returned.

Discussion and Possible Approval of a Purchasing Matrix

Ken and the Budget committee discussed the necessity of a purchasing matrix. Marisa noted the matrix will make future purchases smoother; however, it keeps checks and balances. Misty Atkins moved to approve the Purchasing Matrix as written. Brian Riley seconded the motion; the vote was unanimous.

Discussion and Possible Approval of Increasing the Minimum Level of Expenditure for Items Classified as Capital Assets

Marisa noted the current limit is only \$5,000. With such a low number, allot of items that really are just for smaller repairs are getting capitalized instead of being immediately expensed. Misty Atkins moved to increase the minimum level of expenditure for items classified as capital assets to \$20,000. Raymond Mowrey seconded the motion; the vote was unanimous.

Discussion and Possible Approval of Investment Policy

Dale asked the Budget committee to look over the investment policy to present to the board at the next meeting. Tabled until the next meeting.

Discussion and Possible Approval of Texting Policy for Use of Grasshopper Auto-Attendant Service

Marisa noted some verbiage needed to be updated on the Privacy Policy of the website to include opt-out language for text messaging. Once that is updated, she can complete the texting registration. Kent LeBarts moved to approve the updates to the Privacy Policy. Brian Riley seconded the motion; the vote was unanimous.

Discussion and Possible Approval of Fiscal Year 2026-2027 Budget and Possible Budget Training with Various Board Members

Marisa updated the report with actual numbers from February. It would be prudent to watch the spending for Fiscal Year 2026. She will meet with the Budget Committee before the next meeting to tie down the final figures for the tentative budget which must be approved next month. No action is needed on this item.

Discussion and Possible Approval of In-Kind Contributions for the Elko Fire District

Tabled until the next meeting.

Discussion and Possible Approval of Amending City of Elko Lease on Snowbowl Which Requires a New Tower and Road to be Built by June 2026

Marisa noted the lease states a tower and road is to be built on Snowbowl by the end of June 2026. Since that will not be happening, the lease needs to be amended. Dale recommends terminating the lease and signing any appropriate paperwork. Misty Atkins moved to terminate the lease with the City of Elko Lease on Snowbowl. Raymond Mowrey seconded the motion; the vote was unanimous.

Discussion and Possible Approval of Verizon Proposed Lease and Plan Modifications on Grindstone and Complete Management

Tabled until the next meeting.

Discussion and Possible Approval of Moving Communications Shelter to Grindstone and Installing Additional 20 Feet on New Grindstone Tower

Tabled until the next meeting.

Old Business: None

New Business: Marisa has an annual appointment on the same date as the next meeting. She will look at other meeting date options.

Ray went to the Government Affairs Committee meeting on Monday. He gave them a huge overview of the TV District. He will be attending those meetings regularly.

Brian Riley wants to be the advertising lead. He is looking for ways to get free advertising. The board asked Marisa to auto-forward Chamber of Commerce emails to all the board members.

Public Comment: None

Being no further business, the meeting was adjourned at 7:36 p.m.

The next regular meeting will be held on April 7th, 2026.