



ELKO TELEVISION DISTRICT

PO BOX 456 ELKO, NEVADA 89803

Board Meeting Minutes

April 7th, 2026 at 6:00 p.m.

Elko County Courthouse

Board Members:

Present: Dale Lotspeich, Kent LeBarts, Brian Riley, Raymond Mowrey and Misty Atkins

Absent:

Others Present: Mike Murphy representing Diversified Consulting Services, Todd Edwards representing Global One Media, Paden Hilyard representing Eagle Communications, Howard Fine representing SCFCC, Inc., and Ken Wiley and Marisa Reeves as employees of Elko Television District

Proceedings

Meeting called to order at 6:00 p.m. by Dale Lotspeich

Public Comment: Todd with Global One Media shared the different advertising packages they offer.

Comments From the Chairman

Dale noted Jon Karr made a statement at the March 4th County Commissioner meeting that they want to seek one penny from the TV District to fund the charter school.

Approval of the Minutes March 12th, 2026 Meeting

Brian Riley moved to accept the minutes from the March 12th, 2026 meeting. Kent LeBarts seconded the motion; the vote was unanimous.

Approval of the Treasurer's Report

Brian Riley moved to accept the Treasurer's report as written. Kent LeBarts seconded the motion; the vote was unanimous.

Approval & Ratification of Outstanding Bills for payment

Kent LeBarts read aloud the outstanding and ratified bills. Ken noted there are no bills from Complete Management due to Cenni's email not working. Misty Atkins moved to accept the outstanding and ratified bills as read. Brian Riley seconded the motion; the vote was unanimous.

On-Call Engineering Report – DCS, Mike Murphy

Mike stated they are actively doing the gravel at Grindstone. They got a mile and half done. There is a little over 2 miles to complete still. They will most likely be done by tomorrow. He is almost done with the design of the footings for the two Grindstone buildings. They are working on the interior of the Ruby Vista Building. The city wants all the information, so he has to make plans for that.

Repair Service Report and Site Updates by Ken

Ken reported that on March 25th there was severe pixilation; it was PBS's equipment. It is back up, but it still has some problems. The device to fix it came in yesterday. Paden will be there in Reno tomorrow to install it. The equipment cost \$13,000. Eureka shared expenses by providing \$7,200 worth of licenses. Ken is working with Humboldt for a reimbursement solution.

Ken and Marisa worked on the site rate schedule. Ken updated it with Commercial rates. Ken is still working with Adrian regarding the NDOT agreement. Marisa is working with IFA to get a credit account to purchase gates for the Grindstone road. Paden experienced some problems obtaining the LPTV FCC licenses, but as of today, all are in except 3 or 4 licenses planned for the future Adobe range. Ken contacted Verizon directly and they weren't aware the new Grindstone tower was only 100 feet.

Paden commented that they had additional work to look at the air conditioner units. Two units were dead and non-reparable. He removed 8 or 10 tons worth of stuff at the Ruby Vista Building. There is still about another 8 to 10 tons to get rid of. All the sites are good; there are no significant problems.

Dale noted Channel 2 is broadcasting from Salt Lake and it is not stable. Paden said the salt lake channel was put on to keep PBS working while Channel 2 in Reno was down. It will be switched back to Reno tomorrow. Dale received an email from the operations manager from KTVN Reno that a customer was upset he wasn't receiving his Channel 2 news from Reno.

Committee Reports

Budget Committee

Kent, Misty, Marisa and Ken had a two-hour meeting regarding the tentative budget. Misty noted they budgeted a CPI wage increase for Ken and Marisa at 2.8%.

Infrastructure Committee

Kent, Ray and Ken discussed the HVAC units that need to be replaced.

Translator/Programming Committee

Brian said they had interview with Megan with Global One Media. She had lots of questions. She got the word out to start letting people know who the TV District is. It is on Spotify. Marisa said she will see if Krystal can post it on the Website and Facebook. They will also be going back onto Lori's show as well. Brian also talked with the Chamber of Commerce. Brian and Dale can do an interview for the Chamber, and it will be posted to their website.

Discussion and Possible Approval of Changing the Authorized Emergency Purchase Amount from \$10,000 to \$25,000

Ken noted that most equipment costs over \$10,000. Dale recommends a higher limit and to classify it as an emergency. Kent moved to increase the amount from \$10,000 to \$20,000 on the Purchasing Matrix for Supervisory Approval including three quotes. Brian Riley seconded the motion; the vote was unanimous.

Discussion and Possible Approval of Customer Lease Rate Sheet

Ken broke out the lease sheet into two different classes. He explained all the rates listed on the sheet. Dale recommended passing the rate sheet but also grant Ken the authority to make adjustments as needed to stay ahead of rising costs and changes in industry technology. Misty Atkins moved to approve

the Customer Lease Rate Sheet and give Ken the authority to make adjustments as necessary. Brian Riley seconded the motion; the vote was unanimous. Ken will be looking into other contracts that don't have power listed.

Discussion and Possible Approval of NDOT Amendment

Ken thinks it's agreeable to move forward with the completion of the document. It is lacking a CPI increase at 3%. The agreement will start on 7/1/26. Ray Mowrey moved to approve the draft NDOT amendment, including allowing Ken to finalize the electrical rate. Brian Riley seconded the motion; the vote was unanimous.

Updates and Possible Action Regarding LPTV Licenses

Ken already reported on this.

Updates and Possible Action Regarding PBS Station Issues at Switch and All Other Matters Related Thereto

Ken already reported on this. He also noted that he ordered another circuit for \$140 a month.

Discussion and Possible Approval of Investment Policy

Tabled until the next meeting.

Discussion and Possible Approval of Accounts Receivable Policy Regarding Missed Payments, Interest, Shutting Off Equipment, and Termination of Contracts

Dale recommended the Budget Committee to create a policy. Tabled until the next meeting.

Discussion and Possible Action Regarding Tyler Gunter Missed Payments and Other Accounts Receivable Accounts

Dale recommends sending a certified letter giving him 30 days to come current or to appear before the board to set up a payment schedule to pay off the total debt within 24 months, or the TV District will seek legal action and terminate the contract. A written response is required. Misty moved to have Marisa send a certified letter as described by Dale. Kent LeBarts seconded the motion; the vote was unanimous.

Discussion and Possible Approval of HVAC System Updates or Replacement on Various Sites, Including Replacement of 1 to 2 HVAC Air Conditioners, If Necessary, After Parker Testing and Evaluation of Existing Units at Ruby Vista Site

Ken stated there are 2 failed units. A 3-ton and a 5-ton unit need to be replaced. A 75% deposit is required, which comes to about \$30,000. Lead time is 8 weeks. Paden said Parker recommended salvaging working parts of the failed units to have as spares for the good units. Ray Mowrey moved to approve the purchase of a 3-ton and a 5-ton HVAC unit. Kent LeBarts seconded the motion; the vote was unanimous.

Discussion and Possible Approval of Fiscal Year 2026 Audit Engagement Letter from Alpine Summit CPAs

Marisa stated the cost of the Audit is \$19,000. She reminded the board a few years ago RFP's for Auditing services were about \$30,000, so this is still a great price. Brian Riley moved to approve the 2026 Audit Engagement letter from Alpine Summit CPAs. Kent LeBarts seconded the motion; the vote was unanimous.

Discussion and Possible Approval of Fiscal Year 2026-2027 Tentative Budget

Marisa briefly discussed the budget. Dale noted the Fire service may possibly have a vehicle for the TV District to use for the potential new employee. Brian Riley moved to approve the fiscal year 2026-2027 tentative budget as presented. Kent LeBarts seconded the motion; the vote was unanimous.

Discussion and Possible Approval of Verizon Proposed Lease and Plan Modifications on Grindstone

Tabled until the next meeting.

Discussion and Possible Approval of Agreement with Verizon at Grindstone to Perform 20 Foot Tower Extension to Bring the New Grindstone Tower to 120 Feet at Their Cost

Tabled until the next meeting.

Discussion and Possible Approval of Concrete Foundation Plan and Quote for Grindstone Building Pad for Communications Shelters

Tabled until the next meeting.

Old Business: Brian asked about putting Lori's program on audio on one of the channels. Ken said equipment and a license for Lamoille are needed to do that. Those expenses are budgeted for next year.

New Business: None

Public Comment: None

Being no further business, the meeting was adjourned at 7:26 p.m.

The next regular meeting will be held on May 14th, 2026.